

TOWN OF HOPKINTON

FIRE DEPARTMENT

www.hopkintonfd.org

Stephen T. Slaman
CHIEF OF DEPARTMENT

William R. Miller
DEPUTY CHIEF

Thomas J. Poirier FIRE PREVENTION OFFICER

73 MAIN STREET HOPKINTON, MA 01748 508-497-2323 508-497-2325 Fax: 508-435-0554

The Hopkinton Fire Department, in accordance with the Commonwealth's State of Emergency, will be working to support social distancing in our building and the general public. Effective March 17, 2020 and until March 30, 2020 (and potentially longer) will be enacting the following guidelines:

- No general public will be allowed to enter the Fire Department.
- If an individual is coming in to pull a permit, the documentation must be downloaded and completed prior to arriving at the fire station. All forms are available at: <a href="https://www.mass.gov/lists/fire-safety-division-forms-and-applications">https://www.mass.gov/lists/fire-safety-division-forms-and-applications</a>
- The individual will be buzzed into the rear vestibule where they will find a locked drop box for permits, payments and other Fire Department business. Administrative staff will process the submittals throughout the day and make the necessary notifications.
- Any inquiries shall be directed to call 508-435-0555, and the Administrative Manager will assist with any questions.

## **Inspection Scheduling:**

- When an individual calls to schedule an inspection, the Administrative Manager will be asking a series of questions set forth by the Board of Health. If any questions are answered yes, your inspection shall be scheduled for a later date.
- Upon arrival of the Fire Department at your home or business, they will also be asking a series of questions. If any are answered yes, then the inspection will be cancelled and scheduled for a later date.

We thank you for your cooperation during this most difficult, but fluid and ever-changing time.